

# Authorization To Use and/or Disclose Health Information

I, (name of patient) \_\_\_\_\_, authorize **Mark E. Richey, M.D., P.C.** to use and/or disclose my health information as identified below to (name and address of recipient) \_\_\_\_\_

For the following purpose(s): (describe each purpose; if requested by patient and no purpose is identified, then may state "at the request of the individual") \_\_\_\_\_

By initialing the spaces below, I specifically authorize the use or disclosure of the following health information and/or records, if such information and/or records exist:

- \_\_\_\_\_ Please send the entire medical record (all information) to the above named recipient.
- \_\_\_\_\_ All hospital records (including nursing and progress notes)
- \_\_\_\_\_ Transcribed hospital reports
- \_\_\_\_\_ Medical records needed for continuity of care
- \_\_\_\_\_ Most recent five year history
- \_\_\_\_\_ Emergency and urgent care records
- \_\_\_\_\_ Other \_\_\_\_\_
- \_\_\_\_\_ Clinical office chart notes
- \_\_\_\_\_ Dental records
- \_\_\_\_\_ Laboratory reports
- \_\_\_\_\_ Pathology reports
- \_\_\_\_\_ Diagnostic imaging reports
- \_\_\_\_\_ Billing statements

**The following items must be initialed to be included in the use or disclosure of other health information:**

- \_\_\_\_\_ HIV/AIDS related health information and/or records
- \_\_\_\_\_ Mental health information and/or records
- \_\_\_\_\_ Genetic testing information and/or records
- \_\_\_\_\_ Drug/alcohol diagnosis, treatment and/or referral information. (Federal regulations require a description of how much and what kind of information is to be disclosed. Federal law prohibits the re-disclosure of such information.)

\_\_\_\_\_ Psychotherapy notes (if this authorization is for the use and/or disclosure of psychotherapy notes, then it cannot be combined with any other authorization.)

Except to the extent that action has already been taken in reliance upon this authorization, I understand that I may revoke this authorization at any time by giving written notice to (identify the person/entity to whom written notice of revocation must be given) \_\_\_\_\_. Unless revoked earlier, this authorization will expire 180 days from the date of signing or upon (insert applicable date or event of expiration) \_\_\_\_\_.

I understand that I may refuse to sign this authorization and that my refusal to sign will not affect my ability to obtain treatment, payment, enrollment or eligibility for benefits. I may inspect or copy any information to be used or disclosed under this authorization.

I also understand that, if the person or entity receiving this information is not a health care provider or health plan covered by federal privacy regulations, the information described above may be re-disclosed and no longer protected by these regulations. However, the recipient may be prohibited from disclosing my health information under other applicable state or federal laws and regulations

I further understand that the person(s) I am authorizing to use or disclose my information may receive compensation (either directly or indirectly) for doing so.

\_\_\_\_\_  
Signature of Individual or Individual's Legal Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name of Legal Representative (if applicable)

\_\_\_\_\_  
Relationship of Legal Representative to Individual

(A copy of this signed form will be provided to the individual and/or the individual's legal representative.)